



MINUTES OF THE MEETING (2025-26)

Institutional social responsibility committee meeting was held in the staff room with the entire staff at 2:00pm on July 14, 2025.

Agenda: To discuss and finalize the guidelines for conducting activities at Balika Ashram as part of the institution's outreach program.

Discussions and Decisions

The Convener, ISR, Ms. Neha Walia, briefed the faculty members and conveners about the need to strictly follow the calendar prepared by the ISR committee to ensure the smooth functioning of the outreach initiative at Balika Ashram. She informed that the activity schedule for the entire session had already been shared with all faculty members. It was further decided that monthly meetings would be conducted with the conveners who would be accompanying students in the coming weeks to review and plan the activities. She emphasized that the following guidelines must be noted and adhered to by all teachers before their visit to Balika Ashram, and the members present agreed upon the same.

1. **Weekly Engagement**
 - o Activities will be conducted at Balika Ashram every Sunday from 10:30 a.m. to 12:30 p.m.
2. **Faculty Involvement**
 - o Each faculty member is expected to visit at least once during the academic session for a two-hour session.
3. **Transportation Facility**
 - o The college vehicle will be provided for transportation to and from the Ashram.
4. **Substitution Policy**
 - o Faculty members unable to attend on the assigned date must personally arrange for a substitute colleague in advance.
5. **Departmental/ Society Representation**
 - o A faculty member, convener, or members from the concerned department/ society will accompany the students and coordinate the activities.
6. **Student Participation**
 - o Faculty are to select and guide students for activities based on their skills and interests.
7. **Trained Student Involvement**
 - o Talented students (trained dancers, artists, speakers, etc.) may be nominated to conduct creative or skill-based sessions.
8. **Gender-Based Accompaniment Policy**
 - o Female faculty may visit independently, whereas male faculty must be accompanied by a female colleague, as per Balika Ashram protocol.



*Institutional Social Responsibility Cell
St. Bede's College, Shimla*

It was decided that the following faculty members and students will visit Balika Ashram, Mashobra on July 20, 2025.

Members present in the meeting:

- Ms. Neha Walia
- Dr. Shweta Thakur
- Ms. Jagriti Chauhan

Neha Walia
Shweta Thakur
Jagriti Chauhan

Sr. Rosily Jm
14/07/2025
Officiating Principal
St. Bede's College
Shimla - 171 002



MINUTES OF THE MEETING (2025-26)

Institutional social responsibility committee meeting was held in the staff room at 10:30 am on July 25, 2025.

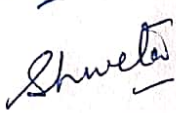
AGENDA:

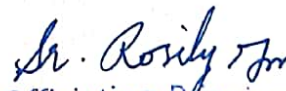
- Discussion on storytelling and rakhi-making workshop

A meeting was conducted to plan storytelling and rakhi-making activities. The following decisions were made:

- Storytelling sessions will include interactive questioning.
- Reading activities will be conducted to improve comprehension.
- Rakhi-making using crochet will be organized.
- JAM session will be included for confidence building.

Members present in the meeting:

- Ms. Neha Walia 
- Dr. Shweta Thakur 
- Ms. Jagriti Chauhan 


Sr. Rosily Jm 25/07/2025
Officiating Principal
St. Bede's College
Shimla - 171 002



Institutional Social Responsibility Cell
St. Bede's College, Shimla

MINUTES OF THE MEETING (2025-26)

Institutional social responsibility committee meeting was held in the staff room at 11:00 am on August 1, 2025.

AGENDA:

- Planning activities for reading and storytelling day.

A meeting was organized to discuss activities for Reading and Storytelling Day. The following decisions were made:

- Dance activity will be included to enhance engagement.
- Sketching on the theme of friendship will be conducted.
- English-speaking activities will be organized.
- Students will be encouraged to participate actively.

Members present in the meeting:

- Ms. Neha Walia
- Dr. Shweta Thakur
- Ms. Jagriti Chauhan

Neha Walia

Shweta Thakur

Jagriti Chauhan

Sr. Rosily Jm 01/08/2025
Officiating Principal
St. Bede's College
Shimla - 171 002



MINUTES OF THE MEETING (2025-26)

Institutional social responsibility committee meeting was held in the staff room at 12:00 noon on September 26, 2025.

AGENDA:

- Discussion on awareness session on rights and digital literacy.

A meeting was held to plan the "Know Your Rights" and Computer Literacy session. The following decisions were made:

- Awareness will be created using videos and flashcards.
- Short plays and quizzes will be conducted.
- Basic MS Word and Excel training will be provided.
- Hands-on activities will be included for better understanding.

Members present in the meeting:

- Ms. Neha Walia
- Dr. Shweta Thakur
- Ms. Jagriti Chauhan

Neha Walia
Shweta Thakur
Jagriti Chauhan

Sr. Rosily Jm
26/09/2025
Officiating Principal
St. Bede's College
Shimla - 171 002



MINUTES OF THE MEETING (2025-26)

Institutional social responsibility committee meeting is scheduled in the staff room at 11:30 am on October 3, 2025.

AGENDA:

- Planning workshop on Vedic Mathematics.

A meeting was conducted to plan the Vedic Mathematics Workshop. The following decisions were made:

- Shortcut techniques for multiplication and squares will be taught.
- Interactive teaching methods will be used.
- Students will be encouraged to practice during the session.
- Focus will be on making mathematics fun and engaging.

Members present in the meeting:

- Ms. Neha Walia

Neha Walia

- Dr. Shweta Thakur

Shweta Thakur

- Ms. Jagriti Chauhan

Jagriti Chauhan

Sr. Rosily Jm
03/10/2025
Officiating Principal
St. Bede's College
Shimla - 171 002